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Republic of the Philippines  
Region IX, Zamboanga Peninsula  
Province of Zamboanga Sibugay

**MUNICIPALITY OF TUNGAWAN**

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**OFFICE OF THE SANGGUNIANG BAYAN**

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**GENERAL ORDINANCE NO. 53  
Series of 2014**

**AN ORDINANCE CREATING AND ESTABLISHING THE LOCAL DISASTER  
RISK REDUCTION MANAGEMENT OFFICE, PROVIDING FUNDS THEREFOR  
AND FOR OTHER PURPOSES**

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Authored by: Hon. Maximo L. Medado

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**EXPLANATORY NOTES**

**WHEREAS**, Republic Act No. 10121, otherwise known as the "Philippine Disaster Risk Reduction Management Act of 2010", provides for the institutionalization of the Disaster Risk Reduction and Management System at the Local Government Levels;

**WHEREAS**, Section 12 of the said Republic Act 10121 mandates the establishment of the Local Disaster Risk Reduction and Management Office (LDRRMO) in the province, city and municipality, and a Barangay Disaster Risk Reduction Management Committee (BDRRMC) in every barangay, which shall be responsible for setting the direction, development, implementation and coordination of disaster risk management programs within their territorial jurisdictions;

**WHEREAS**, worsening condition brought about by climate change brings necessary immediate actions and responses to address disaster such as floods, typhoons, earthquakes, tsunami, landslides and other calamities;

**WHEREAS**, this enabling ordinance shall institutionalize Republic Act No. 10121, otherwise known as the "Philippine Disaster Risk Reduction and management Act of 2010", in the Municipality of Tungawan and for other purposes;

**NOW THEREFORE, BE IT ORDAINED BY THE 17<sup>TH</sup> LEGISLATIVE COUNCIL OF TUNGAWAN, ZAMBOANGA SIBUGAY IN ITS 42<sup>ND</sup> REGULAR SESSION ASSEMBLED, THAT:**

Section 1. **Title** – This Ordinance shall be known as "An Ordinance Creating and Establishing Local Disaster Risk Reduction and Management Office and Providing Funds Therefor and for Other Purposes.

Section 2. **Local Disaster Risk Reduction and Management Office (LDRRMO).**

(a) There shall be created and established LDRRMO, which shall operate as one distinct Division and three Sections under the office of the Municipal Mayor. The LDRRMO shall be composed of Local Disaster Risk Reduction Management Officer to be assisted by three (3) staff responsible for: (1) Administrative and Training; (2) Research and Planning; and (3) Operations and Warning.

(b) The hiring procedure for the Local Disaster Risk Reduction Management Officer and the staff at the Local Disaster Risk Reduction Management Office (LDRRMO) shall conform to the rules and regulations prescribed by the Civil Service Commission(CSC).

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Section 3. **Composition** – To carry out the functions of the LDRRMO, there shall be created Four (4) regular plantilla positions to be included in the organizational structure and staffing pattern with corresponding position titles and salary grades to be constituted as follows:

**OFFICE: Local Disaster Risk Reduction Management Office**

Position Title	Salary Grade
1 - Local Disaster Risk Reduction Management Officer III	SG – 18
3 - Local Disaster Risk Reduction Management Assistant	SG - 8

Section 4. **Powers and functions of the Local Disaster Risk Reduction Management Office (LDRRMO).** The LDRRMO shall perform the following functions and those that may be authorized by the Local Disaster Management Council (LDRRMC):

#### 4.1 ADMINISTRATIVE AND TRAINING

- 4.1.1 Organize and conduct training, orientation, and knowledge management activities on DRRM at the municipal and barangay levels;
- 4.1.2 Identify, assess and manage the hazards, vulnerabilities and risks that may occur in the municipality;
- 4.1.3 Identify and implement cost-effective risk reduction measures and strategies;
- 4.1.4 Disseminate information and raise public awareness about those hazards, vulnerabilities, and risks;
- 4.1.5 Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and DRRM in the municipality;
- 4.1.6 Organize, train, equip and supervise the local emergency response teams and the accredited community disaster volunteers (ACDVs), ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;
- 4.1.7 Within the municipality, promote and raise public awareness of, and compliance with RA 10121 and legislative provisions relevant to the purpose of the latter;
- 4.1.8 Implement policies, approve plans and programs of the LDRRMC consistent with the policies and guidelines laid down in RA 10121; and
- 4.1.9 Train the most vulnerable sectors (women, children, senior citizens, and PWD) in DRRM, especially in disaster preparedness.

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## 4.2 RESEARCH AND PLANNING

- 4.2.1 Design, program, and coordinate DRRM activities, consistent with the NDRRMC's standards and guidelines;
- 4.2.2 Facilitate and support risk assessments and contingency planning activities in the municipality;
- 4.2.3 Consolidated local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a municipal risk map;
- 4.2.4 Conduct research and development initiative on DRRM;
- 4.2.5 Formulate and implement a comprehensive and integral Local DRRM Plan (LDRRMP) in accordance with the national, regional, and provincial framework, and policies on DRR in close coordination with the Local Development Council (LDC);
- 4.2.6 Prepare and submit to the Local Sanggunian through the Local Disaster Risk Reduction Management Council (LDRRMC) and the Local Development Council (LDC) the annual LDRRMO Plan and budget, the proposed programming of the Local Disaster Risk Reduction Management Fund (LDRRMF), other dedicated DRRM resources, and other regular funding source/s and budgetary support of the Local Disaster Risk Reduction Management Office (LDRRMO);
- 4.2.7 Maintain a database of human resource and their capacities, equipment, directories, and location of critical infrastructures such as hospitals and evacuation centers;
- 4.2.8 Serve as the Secretariat and executive arm of the Local Disaster Risk Reduction Management Council (LDRRMC);
- 4.2.9 Recommend through the LDRRMC the enactment of local ordinances consistent with RA 10121;
- 4.2.10 Prepare and submit, through the LDRRMC and the LDC, the report on the utilization of the LDRRMF and other dedicated DRRM resources to the local COA, copy furnished the Regional Director of the Office of Civil Defense (OCD) and the Municipal Government Operations Officer of the DILG in the municipality; and
- 4.2.11 Involve the most vulnerable sectors (women, children, senior citizens, and PWD) in risk assessment and planning.

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### 4.3 OPERATIONS AND WARNING

- 4.3.1 Operate a multi-hazard early warning system, linked to DRR to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;
- 4.3.2 Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, CSOs, private groups and organized volunteers, to utilized their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;
- 4.3.3 Develop, strengthen, and operationalized mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;
- 4.3.4 Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;
- 4.3.5 Coordinate other DRRM activities;
- 4.3.6 Establish linkage and/or network with other LGUs for DRR and emergency response purposes;
- 4.3.7 Establish a municipal, DRRM Operations Center;
- 4.3.8 Give early warning to the most vulnerable sectors (women, children, senior citizens, and PWD) to respond to their needs; and
- 4.3.9 Respond to and manage the adverse effects of emergency and carry out recovery activities to the most vulnerable areas especially to the vulnerable sectors(women, children, senior citizens, and PWD).

**Section 5. Municipal Disaster Risk Reduction and Management Office Budget.** The Municipal Government shall allocate and include in its Annual Budget for the necessary funds for the Local Disaster Risk Reduction Management Office (LDRRMO). The budgetary source and compensation of the officer and staff shall conform with the rules and regulations of the Department of Budget and Management (DBM).

**Section 6. Separability Clause** - Any section or provisions of this ordinance which maybe declared unauthorized by laws, rules and regulations shall not affect the other sections or provisions hereof;

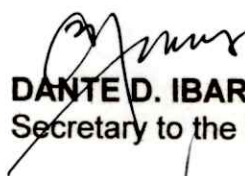


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Section 7. **Repealing Clause** - Any ordinance of local effect inconsistent with the provisions of this ordinance is hereby modified or repealed accordingly.

Section 8. **Effectivity**. This Ordinance shall take effect within ten (10) days from date copy thereof is posted and bulletin board at the entrance of the Municipal Hall and at least two (2) other conspicuous places, in the Municipality.

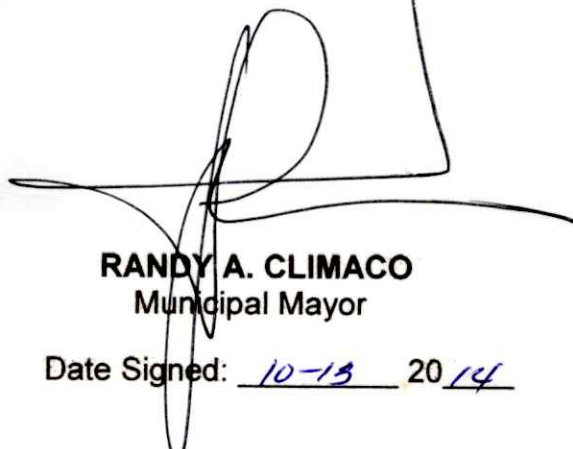
**ENACTED and APPROVED** this 19<sup>th</sup> day of August 2014 at Tungawan, Zamboanga Sibugay.

  
**DANTE D. IBARRA**  
Secretary to the SB

Attested:

  
**ABDURAUP A. ABISON**  
Municipal Mayor  
Presiding

Approved:

  
**RANDY A. CLIMACO**  
Municipal Mayor

Date Signed: 10-13 20 14

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